## PHYSICAL CHARACTERISTICS

Height

PERSONAL DETAILS (to be completed by each individual stowaway) Full name

Weight

Gender

Hair

Nationality

Eyes

Home address

Any marks / special characteristics (scars / tattoos, etc)

Place of birth

Date of Birth / Age

Languages spoken

## IDENTIFICATION

 Type of ID Passport ID card Seaman’s card Other None Number

Place of issue

Affix photo here

Date of Issue

Date of expiry

If you know of anyone with a telephone in

your home country please provide their name and number

## EMBARKATION

When did you get on board the ship?

Where did you get on board? [name of port]?

What time of day did you get on board?

How did you get on board?

Where did you hide once on board?

Where were you discovered on board?

What were your reasons for coming on board?

## OTHER PERSONAL DETAILS

(\* if identification still in issue)

Father’s name / birthplace

Mother’s name / birthplace

If married, provide details of spouse (name, address, nationality)

## OTHER QUESTIONS

(\* if identification still in issue) What is the capital of your country?

What languages are spoken in your country?

Describe your country’s flag

What is the currency of your country?

What is the name of your president / prime minister / head of state?

Name any radio stations in your country

What school / college did you attend?



Notice about processing of personal data in accordance with the EU General Data Protection Regulations 2016/679

We in our capacity as the agent of Gard P. & I. (Bermuda) Ltd/Assuranceforeningen Gard – gjensidig (hereinafter called the “Association”) will, in compliance with, the information requirements of the Association and/or Gard AS as Controller(s) set out in Articles 13 and 14 of the EU General Data Protection Regulations

2016/679 as implemented in Norway (hereinafter referred to as the “GDPR” or the “Regulation”), inform you of Data Subject’s rights.

For ease of reference, we shall highlight the following:

# Identity and contact details of the Association and Gard AS

The Controller as defined in GDPR is in this case

(*fill in the name of the Gard risk carrier*).

Its address and contact details are as follows:

*(Fill in name of Gard risk carrier*) Kittelsbuktveien 31,

NO – 4836 Arendal

P. O. Box 789 Stoa NO – 4809 Arendal Norway [www.gard.no](http://www.gard.no/)

The Controller’s representative in this case is Gard AS. Its address and contact details are as follows:

Gard AS Kittelsbuktveien 31, NO – 4836 Arendal

P. O. Box 789 Stoa NO – 4809 Arendal Norway [www.gard.no](http://www.gard.no/)

# Data Protection Officer

The contact details of the Data Protection Officer in Gard AS are as follows:

Thor Magnus Berg, Head of Compliance and Quality Management Tel. work+47 37 01 92 13 [thor.magnus.berg@gard.no](mailto:thor.magnus.berg@gard.no)

P.O. Box 789 Stoa NO – 4809 Arendal

# Purpose of processing personal data

Processing personal data in this case is required for the handling of the Insurance Claim, including determining whether the owner of the Ship is liable to you and whether and to what extent the owner has a right to be indemnified in respect of the Insurance Claim under the relevant contract of insurance taken out with the Association.

# Legal basis for processing of personal data

The legal basis for processing personal data for the above purpose is GDPR article 6.1 (c) stating that processing is lawful when necessary for compliance with legal obligations (here the contract of insurance) to which the controller is subject. Further, processing of sensitive personal data as set out in GDPR article 9 is permitted because it is necessary for the establishment, exercise or defense of a legal claim.

# Storage of personal data

The personal data will be stored for as long as it is deemed necessary for the purpose of handling the Insurance Claim and as long as it is required in order for the Association and/or Gard AS to comply with statutory requirements as to accounting and regulatory reporting.

# Rights of the Data Subject to lodge a complaint with supervisory authority

In your capacity as the Data Subject, you have a right to request access to and rectification of personal data in our possession. You also have a right to lodge a complaint with the relevant supervisory authority.

As to further details regarding your rights as Data Subject as defined in the GDPR, we refer to Chapter III of the Regulation. A copy of the Regulation is available on request.

This message shall not be treated as an admission of liability of the owner of the Ship and/or the Association and/or Gard AS.